



NORTH PULASKI BAPTIST ASSOCIATION

Summer Intern Job Description

- Position:** Summer Intern Program in the North Pulaski Baptist Association
- Supervisor:** Pastor/staff of the local church
- Location:** North Pulaski Baptist Association
- Compensation:** \$15 an hour for 20 – 25 hours a week
NPBA will help fund this position in the summer; up to 5 interns.

Employee Classification & Category: Nonexempt, Temporary Part-time

Position Summary:

The summer intern position will be a chance for an individual to learn about the various ministries in the local church with hands on experience. Through this internship the individual will assist the pastor(s) and/or directors while gaining valuable exposure and life experience in the setting of the local church. The intern will be challenged to grow in their spiritual goals, personal goals as well as in their ministry goals in the local churches of the NPBA. This internship is a part-time position (20-25 hours a week) requiring 10 weeks of service between May and August (beginning and ending date are flexible).

Goals For Intern(s):

To provide practical ministry and leadership experience that helps equip interns for a lifetime of ministry.

Qualifications:

- Must have a personal relationship with Jesus Christ.
- Must be a growing Christian who enjoys working with people of all ages.
- Should have developed people skills and be able to work effectively with children, students and adults if needed.
- Should be a high school graduate.
- Should be open to learning new skill sets that will help them develop in preparation for life and ministry.
- Be supportive of the church's policies, polity, pastor and staff, and be able to communicate that support.
- Show commitment to attending the church services and activities of the church they are interning at.
- No previous experience is required.
- Must submit and pass a background check.

Scope of Responsibility:

- Summer Intern will work directly with Pastor/staff in planning, organizing, coordinating and in some cases leading activities as assigned.
- Summer Intern will assist in making contacts as assigned in order to build relationships and to relay and follow up on specific events, ministry needs, projects and objectives.
- Summer Intern will be expected to attend all Sunday morning services.
- Summer Intern will split their time according to the needs of the church.
- Summer Intern will attend all staff meetings as well as all congregational events.
- Summer Intern will meet with the pastor or assigned staff member on a weekly basis.
- Summer Intern will assist with general responsibilities such as: activity and event preparation, phone contacts, teaching and planning as assigned.

Submit:

Please submit your resume/application to greg@northpulaskibaptist.org or you can call 501-812-6999 for more information.